

A G E N D A

Local Admissions Forum

Date: **Monday, 11th July, 2005**

Time: **4.00 p.m.**

Place: **The Council Chamber,
Brockington, 35 Hafod Road,
Hereford**

Notes: Please note the **time, date** and **venue** of
the meeting.

For any further information please contact:

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**County of Herefordshire
District Council**

AGENDA

for the Meeting of the Local Admissions Forum

To: Local Education Authority	J.P. Thomas (Chairman), J. Stone and Ms. A.M. Toon
Church Representative	Mr. Paul Shannon (Roman Catholic Church) and Revd. I. Terry (Church of England)
Headteachers	Mr. J. Barry (Community High School), A Marson (Bishop of Hereford & St Mary's RC Schools) and Julia Powell (Community and VC Primary)
School Governors	Mr. A. Ross
Parent Governors	Ms K. Fitch (Primary Schools) and Mr Ross (Primary Schools)
Local Community Rep	Ms. Vanessa Pawsey (Consortium of Special Educational Needs) and Carol Shaw (West Midlands Service for Travelling Children) and Mr. H. Lewis (Looked After Children)

	Pages
1. APOLOGIES FOR ABSENCE	
To receive apologies for absence.	
2. NAMED SUBSTITUTES	
To receive details of any persons nominated to attend the meeting in place of a Member of the Forum.	
3. DECLARATIONS OF INTEREST	
To receive any declarations of interest by Forum Members in respect of items on the Agenda.	
4. MINUTES	5 - 8
To approve and sign the minutes of the last meeting held 6th July 2004.	
5. OUTCOME OF PARENTAL APPLICATIONS FOR YEAR 6 PUPIL TRANSFERS TO HIGH SCHOOLS IN SEPTEMBER 2005	9 - 10
To note the outcomes of parental applications for Year 6 pupil transfers into High Schools for September 2005, including details of appeals.	

6. AMENDMENTS TO SCHOOL PLANNED ADMISSION NUMBERS	11 - 12
To consider changes to the Planned Admission Numbers (PAN) at Fairfield High and Bodenham Primary schools.	
7. APPLYING FOR A PLACE IN HIGH SCHOOL	13 - 22
To consider the format of the simple guidance notes in relation to admission of children into reception class at 4 years of age and the transfer of pupils into high schools at age 11.	
8. STANDARD APPLICATION FORMS FOR SCHOOL YEAR 2005/06	23 - 32
To consider the layout of the 'common application form' to be used for the coordinated secondary transfer arrangement for September 2006 (SA1), and the 'common application form' for primary co-ordination (PA1) to be introduced from the same time.	
9. INFORMATION FOR PARENTS BOOKLET	33 - 34
To approve the composite prospectus for the admission/transfer of pupils into Primary and High Schools.	